



## PLEADING PAPER

**MANDATORY ONLY FOR LISTED STATE AGENCIES**

**AVAILABLE TO ALL OTHER STATE AGENCIES AND POLITICAL SUBDIVISIONS**

**Term:** June 13, 2011 through October 31, 2016  
Term includes four one-year renewals that are to be exercised solely by the State.

The Division of General Services has established this mandatory contract for pleading paper for the State of Alaska, Department of Law and the Department of Administration. All other State of Alaska Executive Branch Agencies may, at their discretion, purchase from this contract.

<u>Location</u>	<u>Vendor</u>	<u>Contract Number</u>	<u>Phone Number</u>	<u>Contact</u>
Statewide	Royal Printing	2011-9900-0348	(907) 349-6507	Mike Higgins

Contract pricing is based on the following rates:

	Anchorage	Fairbanks	Juneau
Price per ream (purchasing four reams or less)	\$23.50	\$27.75	\$28.75
Price per ream (purchasing five reams or more)	\$22.90	\$26.75	\$27.25
Price per ream (purchasing 11 reams or more)	\$22.20	\$26.20	\$26.70
Price for drilling two holes, per ream	\$3.50	\$3.50	\$3.50
Price per additional color, per ream	\$3.00	\$3.00	\$3.00

**Minimum Order:** Will consist of 500 sheets (one ream) of pleading paper.

**Order Placement:** All orders shall be filled using black ink unless specified by the ordering agency. The State may request optional colors at no additional cost. Note: this does not imply two color printing; two color printing is addressed in the chart above under "Price per additional color, per ream".

**Delivery:** Delivery is required within 30 calendar days after receipt of order.

### **SPECIFICS:**

**TYPE:** Pleading paper, archival quality, with printed letterhead.  
**COPY:** Printed one side only. Camera ready.  
**SIZE:** 8 1/2" x 11"  
**STOCK:** 20# opaque bond paper.  
25% cotton fiber content.  
Light cockle finish.  
Acidity – pH value less than 7.5.  
Alkaline reserve – 2% minimum.  
Brightness – 90 or greater.  
**INK:** The type of ink used shall not smear or streak.  
**INK COLOR:** Colors must include, but not limited to, black and a shade of blue, green, and red.

**Except for paper stock and ink the State does not standardize its pleading paper.**  
**Individual agencies may require specific line spacing or formats.**

For additional information regarding the terms and conditions of this contract please contact the contracting officer listed below:

**Shavonne Jordan**  
**Contracting Officer**  
**State of Alaska**  
**(907) 465-5682**  
[shavonne.jordan@alaska.gov](mailto:shavonne.jordan@alaska.gov)